



AV 72 Chicago Meeting Minutes

Meeting Purpose:	Review 2018 Activities & Expenditures, Approve 2019 Activities and Expenditures
Meeting Date:	May 1, 2019
Meeting Time:	10 AM
Meeting Location:	5053 W. Chicago, Chicago, IL 60651
Meeting Facilitator:	Yemisi Dinkins
Attendees:	Frank Lewis (Commissioner Application pending), Yemisi Dinkins – Service Provider, Kenya Williams – Service Provider
Minutes Issued By:	Yemisi Dinkins

Next Steps: (Task, Assigned to, Checkpoint Date)	Owner	Due Date
Resubmit Frank Lewis Commissioner application and supporting documents to City	Yemisi Dinkins	May 15, 2019
Aretha Art Tribute Installation wall painting and electric wiring correction oversight	Frank Lewis	May 30, 2019
Sign contract with EBV for Sidewalk Cutout clearing & maintenance, establish payment parameters	Yemisi Dinkins	May 20, 2019
Sign consultant contract with YET to manage mobile market and pop-up events	Yemisi Dinkins	May 30, 2019
Bring on new social media and website management consultant	Yemisi Dinkins	May 30, 2019
Develop partnership agreement to manage business access to AV 72 Chicago Hatchery member privileges	Yemisi Dinkins	May 30, 2019
Finalize selection and contract for landscaping installation contractor	Yemisi Dinkins	May 30, 2019
New Commissioner Recruitment – Talk with Frank owner 5249 W. Chicago about AV 72 and becoming a commissioner	Frank Lewis	May 30, 2019
New Commissioner Recruitment – Obtain commissioner referrals from Alderman Mitts and Ervin	Yemisi Dinkins	June 2019

Decisions Made: (What, Why, Impacts)
<p>1. <i>Apply remaining Art Installation contract balance to having install site wall painted</i></p> <ul style="list-style-type: none"> ○ <i>Artists commissioned for the Aretha piece has consistently underperformed and not meet contractual completion deadlines.</i> ○ <i>A discussion was had with the artist about reimbursing AV 72 Chicago if Artwork was not installed by mid May</i> ○ <i>Discussion around what to do with balance of contract funds</i> ○ <i>Motion to approve reallocation: Made by Yemisi Dinkins</i> ○ <i>Motion Second: Frank Lewis</i> ○ <i>Vote: All in favor</i> ○ <i>Result: Motion passes</i>



AV 72 Chicago Meeting Minutes

Decisions Made: (What, Why, Impacts)

2. Approve 2018 Activity Report and unaudited financials
 - Discussion of 2018 activities included: Commissioned Art work, Summer Business Extravaganza, Small Business Saturday activities, sidewalk cut outs cleaned and replanted, new commercial planters and plants installed, support for Austin 5K, and Dr. Lockhart parade
 - 2018 unaudited financial show expenditures of \$107,863
 - Auditor finalizing report and will present at next commissioner meeting
 - Motion: To approve 2017 report and financials: made by Yemisi Dinkins
 - Second: Frank Lewis
 - Vote: All in favor
 - Result: Motion passes
3. Approve Q2 and Q3 2019 Expenditures
 - 5K for YET contract business membership and event support (YET contract will allow some business access to market their products through mobile market (along Chicago Ave and the 606 Trail) and through pop-up market
 - 5K in landscaping supplies
 - 5 K in landscaping labor
 - 5K in sidewalk cutout maintenance and clearing
 - Up to \$2000 in Hatchery membership and storage opportunities for businesses
 - \$3000 to begin beautification initiative (painting business gates, wooden board cover-up, cleaning supplies, art work and the like
 - Move expenditures for web and social media to new vendor est. 5K
 - Up to \$5K in marketing, print and event support expenditures
 - Motion to Approve: Made by Yemisi Dinkins
 - Second: Frank Lewis
 - Vote: All In Favor
 - Result: Motion passes

Discussion: (Items/Knowledge Shared)

July 3rd commissioner meeting moved to June 26th in consideration of the July 4th holiday

PARKING LOT: *Commission will revisit commissioner recruitment strategy once Alderman and Frank (property owner) have been contacted*

Miscellaneous Items:

- All AV 72 initiatives and materials are found on www.av72chicago.com



AV 72 Chicago Meeting Minutes

Miscellaneous Items:

- | |
|--|
| <ul style="list-style-type: none">▪ Next commissioner meeting June 5th |
|--|